

Washington State University  
College of Education

80 Hour Documentation Form

**Requirement:** 80 hours of recent educational experience with children or youth. 20 of these hours must be with students from diverse populations or attending cultural events. The remaining 60 hours must be supervised work (paid or volunteer) in an instructional capacity with ages 4 - adult. Experience must be within the last 3 years (at the time of application to program). Hours must be completed by the end of the semester in which you are applying to the Teacher Education Program. It is highly recommended that at least half of your hours are served with the age group you plan to teach. Babysitting, serving as a nanny, or Big Brother/Sister cannot be used to fulfill this requirement.

Name: \_\_\_\_\_ WSU ID#: \_\_\_\_\_

**60 Teaching Hours Documentation**

Place of work/volunteer: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Total hours for this job/experience: \_\_\_\_\_

Address where hours were done: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor phone #: \_\_\_\_\_

Job title: \_\_\_\_\_

Describe major duties:  
\_\_\_\_\_

Place of work/volunteer: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Total hours for this job/experience: \_\_\_\_\_

Address where hours were done: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor phone #: \_\_\_\_\_

Job title: \_\_\_\_\_

Describe major duties:  
\_\_\_\_\_

Place of work/volunteer: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_  
Start date: \_\_\_\_\_ End date: \_\_\_\_\_  
Total hours for this job/experience: \_\_\_\_\_  
Address where hours were done: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Supervisor phone #: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Describe major duties:  
\_\_\_\_\_

Place of work/volunteer: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_  
Start date: \_\_\_\_\_ End date: \_\_\_\_\_  
Total hours for this job/experience: \_\_\_\_\_  
Address where hours were done: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Supervisor phone #: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Describe major duties:  
\_\_\_\_\_

**20 Cultural Hours Documentation**

Working/Volunteer Hours for Cultural Hours:

Location of work: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Total hours for this job/experience: \_\_\_\_\_  
Describe major duties:  
\_\_\_\_\_

Location of work: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Total hours for this job/experience: \_\_\_\_\_  
 Describe major duties:  
 \_\_\_\_\_

Location of work: \_\_\_\_\_ Grade level of students (if applicable): \_\_\_\_\_  
 Supervisor: \_\_\_\_\_ Total hours for this job/experience: \_\_\_\_\_  
 Describe major duties:  
 \_\_\_\_\_

Trainings/Conferences/Events for 20 Cultural Hours:

Date	Title	Presenter(s)	# of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<b>TOTAL HOURS:</b>			<b>_____</b>

I hereby certify that the statements made on this form are true, and I understand and agree that any false information may be cause for denial of my admission to the Teacher Education Program. I give the College of Education permission to contact my past supervisors identified on this form to verify my position.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date