



College of Education

SPORT MANAGEMENT

M.A. PROGRAM 2018-2019



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Welcome from the Program Coordinator

Welcome to the Master's program in Sport Management at Washington State University! Thank you for entrusting us with educating you for a career in sports or recreation.

We are dedicated to shaping you into the best graduate you can become. Well-versed, experienced and diverse Sport Management faculty are dedicated to leading you on your journey to becoming an excellent and thoughtful professional and scholar.

Our courses are designed to expand your academic, intellectual and professional horizons. Additionally, both the program and the wider Pac-12 university setting provide many opportunities for practical engagement and professional development. Consider taking advantage of them throughout your stay in Pullman. Ultimately, we encourage and expect you to take charge of your future and become involved with the wider program and campus communities.

This handbook is designed to provide you with an overview of the program. It includes many useful links, tips and resources; please be sure to keep it handy and refer to it often. Also, do not hesitate to reach out to your advisor to discuss any questions that are not answered in this manual.

Throughout your tenure in the program you are likely to notice some changes. Some will be rather formal as our department and some courses are being renamed. Additionally, we are reviewing our curriculum and making sure we cover the greatest possible number of relevant subjects and emerging issues. Sports and societies are changing at an unprecedented pace and staying abreast of the changes is a unique challenge.

We see educating people as a team effort aimed at making sports and societies the best they can be. We are committed to leading this team—but cannot succeed in achieving personal and societal progress without your involvement and contribution. The Renaissance polymath Leonardo da Vinci noted, “Poor is the pupil who does not surpass his master.” It is worth learning from the best.

Dr. Simon Ličen
Program Coordinator

Introduction

The program faculty is dedicated to meeting students' needs as future leaders in a variety of settings within the fields of sport and recreation. Sport's growing economic, political and social significance creates a corresponding need for well-educated and professionally-trained sport managers who can govern and deliver sport that serves the greater good of interconnected societies. To this end, the program provides a balanced integration of theory, practical experience, empirical research and policy analysis.

Beyond the curriculum, the Sport Management program at Washington State University offers students many opportunities to pursue their academic and professional goals. Students may—independently or in collaboration with faculty—conduct original research, or earn practical experience in an array of diverse setting, including a Pac-12 university athletic department and an innovative university recreation department.

Upon completion of this degree, students are prepared for a range of careers in sport management. Graduates with master's degrees from the Sport Management program are employed in educational, non-profit and/or professional work settings such as:

Sport management firms	Major tournaments and college bowls
University and junior college athletic departments	Retail sporting goods
Semi-professional and professional sport	Event and venue management
Parks and recreation departments	Sport marketing
Private/commercial recreation providers	Sport media
Youth organizations	
City and regional sports commissions	
Sport governing bodies (e.g., conferences and federations)	
Tennis, golf and country clubs	

Program overview

The Sport Management program is focused on the management and administration of the sport and recreation industry. It includes, but is not limited to, content in the areas of management, marketing, law, communication, sociology, ethics and administration as they apply to sport.

Mission

The mission of the Sport Management Graduate Program is to prepare students for a variety of careers as managers/administrators in the sport industry and for further graduate study in sport management, and to conduct research aimed at developing the body of knowledge in sport management.

Student learning outcomes

Student learning outcomes for the Sport Management graduate program include the ability to:

1. Incorporate an understanding of ethical, legal, and socio-cultural issues in managerial decision making and policy determinations in sport;
2. Employ sound principles of strategic planning, financial management, risk management, and human resource management in sport;
3. Apply fundamental knowledge and practical understanding of sport marketing, communication, and event management principles;
4. Utilize critical thinking and abstract reasoning skills in analyzing sport management issues and in managerial planning and decision making;
5. Demonstrate information literacy and oral, written, and group communication skills;
6. Develop research skills and utilize sound theoretical frameworks relevant to the different aspects of the sport industry.

Program Content

Students may earn a Master of Arts (M.A.) in Sport Management by pursuing either a thesis or a non-thesis program of study. Both options generally take two years to complete. Entering students are assumed to be familiar with and possess sufficient fundamental knowledge in core curricular areas (law, marketing, management, and mass communication). Ideally, applicants will have completed undergraduate coursework in these areas as well as in economics, accounting, finance, and the sport humanities/social sciences (e.g., sport sociology, sport history, sport philosophy). Students admitted with identified background deficiencies may be required to complete undergraduate coursework prior to enrolling in graduate coursework in the identified areas.

Master of Arts in Sport Management (thesis option)

The thesis option requires a total of 34 semester hours, consisting of a minimum of 30 graded semester hours of approved coursework and a minimum of 4 semester hours of SpMgt 700 (Master's Research, Thesis, and/or Examination) for the thesis to be defended in an oral examination.

Master of Arts in Sport Management (non-thesis option)

The non-thesis option requires a total of 34 semester hours, consisting of a minimum of 30 graded semester hours of approved coursework and a minimum of 4 semester hours of SpMgt 702 (Master's Special Problems, Directed Study, and/or Examination) for the final comprehensive examination.

Course Requirements

The following charts summarize the courses and credit hours required to obtain a graduate degree in Sport Management.

M.A. Sport Management

Thesis Credit Overview (see p. 9 for details)	Credits
Graded Credits	
Sport Management Core	12
Theoretical & Social Foundations of Education	3
Research Core	6
Sport Management Electives	9
Total Required Graded Credits	30
Thesis credits (SPMGT 700)	4
Total Credits	34

Non-Thesis Credit Overview (see p. 14 for details)	Credits
Graded Credits	
Sport Management Core	12
Theoretical & Social Foundations of Education	3
Research Core	3
Sport Management Electives	12
Total Required Graded Credits	30
Non-Thesis credits (SPMGT 702)	4
Total Credits	34

Academic & Degree Requirements, Policies, and Procedures

Academic Standing and Annual Review

Minimum grade point average (GPA) policy and academic probation status are described in [Chapter 6C of the WSU Graduate School Policies and Procedures](#) manual.

As a general rule, students are required to maintain a 3.0 cumulative GPA in their graduate program. A graduate student who has completed his/her first semester of graduate study and earns a GPA between 2.75 and 2.99 is eligible for one additional semester of continued enrollment on a probationary status. Upon completion of the probationary semester, and thereafter until graduation, a minimum of a 3.0 cumulative GPA is required to continue in Graduate School. **Probationary status is only available to students immediately following their first semester of graduate study, and is not available to students who have been provisionally admitted.**

The enrollment of a graduate student will be terminated under any one of the following conditions:

- The student has a cumulative GPA below 2.75 at the end of the first semester of study.
- The student has been provisionally admitted and has a cumulative GPA below 3.0 at the end of the first semester of study.
- The student fails to establish and maintain a cumulative GPA of at least 3.0 after more than one semester of study.
- The student has failed a preliminary or final exam for a second time.
- The student has failed a preliminary or final exam for the first time with a Graduate School representative present, and a second examination is not recommended by the faculty committee, program chair, or representative; in such cases, the Dean of the Graduate School will review the case and make the final determination.
- The student has earned a U (Unsatisfactory) grade for research credits (700, 701, 702, 800) for two semesters (including the summer term).

Other reasons for termination might include failure to make normal progress toward degree completion (such as failure to complete coursework on time or multiple incompletes), failure to maintain continuous enrollment, failure to assemble and maintain an approved faculty committee, issues related to academic integrity or student conduct, etc. Only the Dean of the Graduate School or the University Conduct Board has the authority to terminate a student's enrollment.

When a student's enrollment is subject to termination due to a low GPA and/or the receipt of "U" grades in research credits (SPMGT 700/702), the program coordinator may, after consultation with the student and other program faculty members, petition the Graduate School for the student's reinstatement.

Sport Management faculty shall conduct annual reviews of students' progress in the program. Each year of enrollment students are asked to meet with their advisor/committee chair to complete and sign the annual review form (Appendix A). Recommendations for discontinuing enrollment shall be consistent with the criteria listed above. Students must complete the graduate degree within six years from the beginning date of the earliest course applied toward the degree. Petitions for extensions to this time limit must conform to the procedures described in Chapter 6F of the Graduate School Policies and Procedures.

Mandatory Research Training

All graduate students are required to complete the Responsible Conduct of Research online training module. This is a web-based training located at <https://myresearch.wsu.edu/MandatoryTraining.aspx>. Students are encouraged to complete this training as soon as possible. Students will not be eligible for an assistantship or be able to conduct research until the training is completed. The student will receive email confirmation upon successful completion of the module. Please forward this email to the College of Education (COE) Office of Graduate Studies (gradstudies@wsu.edu) as well as the department through which you have

received an assistantship, if applicable. Delay in the completion of this training could delay students' progression through their graduate programs. The training needs to be repeated every five years.

Questions regarding the training can be answered by the Office of Research Assurances at 509-335-3668 or irb@wsu.edu.

Temporary/Permanent Advisor and Committee

The admission letter from the Department identifies a student's temporary advisor. This advisor is a departmental faculty member, usually in an area of specialization of interest to the student. The temporary advisor assists the student with the initial selection of coursework. It is the student's responsibility to contact the temporary advisor as soon as possible after admission to the Department. The temporary advisor works with the student during their first year of the program. At the end of the student's first academic year, they meet to discuss whether the temporary advisor shall become the student's permanent advisor or another faculty member might better meet the student's needs. If a student wishes to change temporary advisors prior to submitting their Program of Study, they shall submit a Change of Temporary Advisor form found at <https://education.wsu.edu/documents/2015/09/change-of-temporary-advisor.pdf>.

Thesis students

Thesis students are encouraged to select a permanent advisor/committee chair as soon as possible after their first semester of study. Either way, the selection must be made no later than at the end of the student's second semester of coursework. Students should meet with both temporary advisor and desired permanent advisor to discuss the switch and acquire the permanent advisor's commitment before submitting the necessary paperwork to the graduate studies office. A permanent advisor is appointed through the submission of a completed Program of Study (see below).

Graduate committees must consist of at least three WSU faculty members, two of whom must have Graduate Faculty status within the Sport Management program. The Chair of the committee must be a tenured or tenure-track faculty member with Graduate Faculty status from the Sport Management program. If the desired third committee member is from outside the Sport Management program, their inclusion must be approved by the committee chair and the faculty program coordinator for eligibility. Students shall work with their committee and chair to develop an appropriate program of study. Thesis students identify and approach potential committee members in consultation with the advisor. Typically, committees include program faculty with graduate status whose area of expertise overlaps with the student's research area. In some cases, students identify an additional committee member from another program or department who can provide unique knowledge or insight beneficial to the student's research. Please note that faculty may decline or be unavailable to sit on committees.

Non-thesis Students

Except for instances in which the student formally requests to change advisors, the student's temporary advisor will become their permanent advisor upon submission of the Program of Study (see below). Additionally, non-thesis students are assigned a committee by the program for the purpose of evaluating the comprehensive exam.

Developing and Submitting the Program of Study

The Program of Study Request form (<https://gradschool.wsu.edu/facultystaff-resources/18-2/>) lists a student's committee chair and other committee members (typically two), as well as the courses that comprise a student's master's program of study. The permanent advisor/committee chair, in collaboration with other members of your thesis committee, helps students identify the appropriate coursework and research activities for their program of study. The courses are then listed on the Program of Study form. Committee members sign the form to indicate their acceptance of committee membership and approval of a student's Program of Study.

A program of study shall include a minimum of 34 semester hours of graded course work. The spreadsheets on pages 9 (for thesis students) and 14 (for non-thesis students) identify required and elective courses.

All graded coursework shall be included in the “COURSEWORK: Graded (A-F)” section on page 3 of the Program of Study form. Generally, only graduate-level WSU and transfer courses can be included in the Program of Study.

A committee may approve up to six (6) credits of undergraduate-level credit (300- or 400-level courses at WSU) for a thesis master’s degree, and up to nine (9) credits of undergraduate-level credit (300- or 400-level courses at WSU) for a non-thesis degree.

Students seeking to transfer graded graduate-level coursework from another accredited institution may not transfer courses taken towards a completed graduate degree (see [section G.2.e of Chapter Six](#) of the Graduate School Policies and Procedures manual).

Seniors who have at least a 3.0 GPA in the last 60 semester hours of graded undergraduate work at WSU may reserve up to 6 semester hours for thesis master’s program, and 9 hours for non-thesis master’s program, providing the student earned the grade of “B” (3.0) or better in the course(s). The approval of the Dean of the Graduate School is required prior to registering for the course(s). The student must complete a [Reservation of Graduate Credit](#) form, and obtain the appropriate signatures before submitting it to the Graduate School for approval.

Any course included in the Program of Study form in which a grade of "C-" or below is earned must be repeated as a graded course. Such courses cannot be repeated on an S/F (satisfactory/fail) basis nor may they be dropped from a student’s Program of Study.

Non-graded coursework, including any Special Projects or Independent Study work (SPMGT 600), shall be included in the “COURSEWORK: Non-Graded (S/F)” section on page 3 of the form. When listing such coursework, be sure to include a course prefix, number, and the **total number of credits for each course**. Courses graded S/F cannot be used to fulfill core program requirements nor do they count towards the total required credit hours (30 graded credits).

Research or final examination credits shall be included in the “Research Credits” section of the form on page 3. Non-thesis students shall list SPMGT 702 (Master’s Special Problem, Directed Study and/or Examination) while thesis students shall list SPMGT 700 (Master’s Research, Thesis, and/or Examination) credits. Students must complete satisfactorily at least four (4) research credits (SPMGT 702 or 700) to graduate.

Full-time students must enroll in at least one (1) research credit (SPMGT 702 or 700) every semester of full-time enrollment and at least two (2) research credits in the semester they complete their studies (by sitting a comprehensive examination or defending a thesis). Students shall schedule a meeting with their advisor each semester to discuss goals and complete an [Independent Study Form upon enrollment in any amount of research credits](#). The completed and signed form shall be submitted to the ELSSECP Office, Cleveland 351 **before** the 10th day of classes.

After the [Program of Study](#) is submitted and approved by the Graduate School, an email will be sent to the student and the COE Office of Graduate Studies. The approved program becomes a part of the requirements for the degree and becomes a “contract” between the Graduate School, the academic program, and the student. *Although Graduate School policy requires that this form be completed no later than the beginning of the third semester of graduate work, students are encouraged to submit it shortly after their first semester of coursework and no later than when they have obtained 20 graded credits.* Students are held to the master’s program requirements in effect at the date of their admission, provided they submit a Program of

Study and have it approved by the Graduate School within one year of the admission date. Otherwise, they will be held to the program requirements in effect at the time of approval of their Program of Study.

After the Program of Study has been approved by the Graduate School, it can be changed by submitting a [Change of Program](#) or a [Change of Committee](#) forms. Changes must be approved by the student's permanent advisor and chair of the Program of Study committee. Forms are then forwarded to the COE Office of Graduate Education to submit to the department chair for their approval and ultimately to the WSU Graduate School.

If a student decides to switch from writing a thesis to completing their degree by sitting a comprehensive examination, the procedures to be completed will include submitting a [Change of Program](#) to switch SPMGT 700 (Master's Research, Thesis, and/or Examination) credits with SPMGT 702 (Master's Special Problem, Directed Study and/or Examination) credits.

When changing the composition of a committee, all the new committee members must sign the form. Additionally, anyone released from a committee must initial the form.

Students shall be sure to keep copies of all submitted paperwork for their reference.

Deadlines

Students should check the Graduate School's [Deadlines and Procedures for Master's Degree](#) to obtain current information about procedures and due dates that affect them.

Continuous Enrollment Policy

All full- and part-time degree-seeking graduate students at all campus locations must maintain continuous enrollment in the Graduate School, registering for each semester, excluding summer sessions, from the time of first enrollment until all requirements for the degree are completed. Continuous enrollment is maintained by registering for a minimum of two (2) graduate credits per semester (excluding the summer). For further information regarding the [Continuous Enrollment policy](#) visit the Graduate School Policy and Procedures at: <https://gradschool.wsu.edu/policies-procedures/>.

Leave Guidelines

Leave from the Program (not on an assistantship)

Students who decide that a leave of absence is necessary must file the official [Graduate Leave form](#). Your advisor and the department chair must sign the application before submission to the Graduate School. This form is due BEFORE the term in which students will be taking leave.

Leave Guidelines (appointed on an assistantship – TA, RA or SA)

During the term of their appointments, all graduate assistants are expected to be at work each workday, including periods when the University is not in session (no classes being held) with the exception of the legal holidays designated by the Board of Regents. All University holidays are designated by the Board of Regents and are published online at <https://policies.wsu.edu/prf/index/manuals/60-00-personnel/60-76-wsu-holidays/>. Graduate students on appointment do not earn annual leave or sick leave.

Grade Point Average (GPA)

Students are required to earn a minimum 3.0 cumulative and a 3.0 program GPA in order to be awarded a graduate degree. No work of B- or below may be dropped from a program, nor can a course be repeated for a higher grade if the final grade is C or higher. Any course listed in the Program of Study for a master's

degree with a grade of C- or below must be repeated, and the course cannot be repeated on an S/U (satisfactory/unsatisfactory) basis.

Registration and Credit Load

Graduate Students are responsible for completing appropriate enrollment procedures each semester. Full-time graduate students must register for a minimum of 10 credit hours to maintain full-time enrollment status in the fall and spring semesters. All full-time graduate students must register for at least one (1) 700 (master's) level research credit each semester to track faculty advisor effort. Part-time graduate students must register for a minimum of two (2) credit hours and no more than nine (9) credit hours to maintain part-time enrollment status in the fall and spring semesters. For further information regarding the Registration and Credit Load policy go to the Graduate School Policy and Procedures at <https://gradschool.wsu.edu/policies-procedures/>.

Transfer Credit and Credit Restrictions

The program will follow the Graduate School Policies & Procedures for transfer credits. The number of transfer credits allowed for a master's program is subject to departmental recommendation and final approval by the Graduate School.

Credits appropriate to the Program of Study (with a grade of B or higher) earned in other accredited graduate schools after the award of the bachelor's degree may be transferred and applied toward a student's graduate degree program pending approval by the committee chair and members, as well as by the department and Graduate School. Graduate credit earned (with a grade of "B" or higher) at Washington State University prior to formal admission to the Graduate School, other than credit earned while enrolled as a personal enrichment student, may be included in the number of prior credits allowed as long as they are reserved. The total of such credits (transfer and prior WSU credits) is subject to the usual time restrictions and approval by the department and the Graduate School. None of these credits may be applied toward another advanced degree.

Extension courses, special problems, research and thesis, workshops, and correspondence courses will not receive graduate transfer credit.

All proposals regarding transfer credits should first be discussed with the chair of the student's graduate committee. Transfer credit is requested formally by listing the courses on the Program of Study, but preliminary determination will be made earlier upon request to the committee chair, members and the Graduate School. Graduate credit from non-accredited institutions will not be accepted for transfer to graduate degree programs.

Sport Management - Master of Arts Thesis Program Coursework

Program of Study Total Credits: (Minimum required: 34 credits)

Required Graded Coursework: (Minimum 30 graded credits)

Research Core (Minimum: 6 credits)

ED_PSYCH 505	Research Methods (3)	<i>All (online in spring)</i>
ED_PSYCH 507	Foundations of Qualitative Research (3)	<i>Spring</i>
ED_PSYCH 508	Educational Statistics (3)	<i>Fall, Summer</i>

Theoretical & Social Foundations of Education Core (Minimum: 3 credits)

ED_PSYCH 502	Theoretical Foundations of Learning and Instruction (3)	<i>Fall, Summer[^]</i>
ED_AD 501	Philosophy of Education (3)	<i>Fall</i>
ED_AD 503	Values & Ethics for Educational Leaders (3)	<i>Spring</i>
ED_AD 507	Social Foundations of Education (3)	<i>Fall</i>
ED_AD 561	Introduction to College Student Development	<i>Summer[^]</i>

[^] *Summer offerings (in all programs) are contingent on sufficient student enrollment and may change over semesters*

Sport Management Core (Required: 12 credits)

SPMGT 564	Marketing Sports Events and Programs (3)	<i>Spring</i>
SPMGT 568	Administrative Concepts in Sport Organizations (3)	<i>Spring</i>
SPMGT 577	Law and Risk Management in the Sport Industry (3)	<i>Fall</i>
SPMGT 579	Sport Media and Communication (3)	<i>Fall</i>

Sport Management Electives (Minimum: 9 credits)*

SPMGT 521	Special Topics (Variable 1-6)	<i>Fall, Spring</i>
SPMGT 540	Current Issues in Sport Management (3)	<i>Spring</i>
SPMGT 565	Ethical Perspectives of Sport and Physical Activity (3)	<i>Fall</i>
SPMGT 567	Social and Cult. Issues of Physical Activity and Sport (3)	<i>Spring</i>
SPMGT 569	Sport in Higher Education (3)	<i>Spring</i>

* *With approval from the advisor, other courses may be counted as elective coursework.*

Required Additional non-Graded Coursework

Thesis Credits (Minimum: 4 credits)

SPMGT 700	Master's Research, Thesis, and/or Examination (V)	<i>Fall, Spring</i>
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Enroll in at least 1 credit per semester. Enroll in at least 2 credits when taking the final examinations.

SPMGT 600 Independent Study

Independent study provides the student the opportunity to investigate topics of personal interest for exploratory purposes (e.g., investigate possibilities for a thesis topic), or complete supporting coursework that is not offered during a semester that accommodates a student's schedule. In either case, the student is required to develop an agreement with the independent study sponsor (mentor) about the activities and goals for the semester. If the student wishes to undertake an independent study for the explicit purpose of developing a thesis, this [contract](#) should specify in detail what activities and outcomes can be expected for that semester. **SPMGT 600 credits cannot be counted toward the 30 credit minimum.**

Course Rotation

Incoming students should complete core Sport Management courses (SPMGT 564, 568, 577 and 579) during their first year in the program. Additionally, students planning on (or considering) graduating with a master's thesis should enroll in the Research Methods course (ED_PSYCH 505) during their first semester in the program and plan on completing the second research course in their second or third semester.

Thesis Guidelines

Presenting the Research Idea

By halfway through the second semester of coursework, students should have earned some knowledge and identified preliminary research ideas related to their topic of interest. The next step is to marshal these ideas into a short, cohesive presentation and present it to a professional audience comprising faculty and student peers at a graduate student symposium scheduled in the month of April.

This presentation should discuss the student's research question(s) (a brief explanation of why it is significant and how it relates to some key sources or authors) and the proposed research methods (what information will be collected, how it will be gathered and processed, what we are ultimately going to learn from the analysis).

A call to aspiring presenters will be circulated about six weeks before the symposium. Students may discuss their ideas with advisors (official, temporary or tentative) but do not need to the advisor's approval of the presentation before it is delivered in the symposium. The presentation should reflect the student's own work.

Writing the Thesis - Thesis Proposal (T1)

After presenting the research idea and solidifying preliminary research question(s), the student writes a thesis proposal. This occurs in the context of an independent study by registering for Master's credit (SPMGT 700). A proposal includes a careful review of relevant literature, firm research question(s) or hypotheses, and a research design. The student prepares, in accordance with APA style, a formal thesis proposal consisting of an introduction, statement of the problem, survey of literature, methodology, and plans for data analysis. The student's thesis advisory committee reviews the proposal and makes recommendations for further refinement.

The formal thesis proposal (T-1) is presented orally in a departmental colloquium or open meeting.

Scheduling a Thesis Proposal (T1)

When the student and the advisory committee determine the student is ready for the formal presentation of the proposal (typically early in a student's third semester in the program), the student completes and submits a [Proposal Scheduling Form](#). This includes reserving a room for the presentation (consult with the department staff about scheduling a location). The student must secure the signatures of committee members and submit the T1 Scheduling Form to the COE Office of Graduate Studies who then secures the signature of the department chair and places the form in the student's file.

Following the colloquium presentation, the student's advisory committee meets to recommend acceptance or rejection of the thesis proposal. Often, the committee provides recommendations to the student to improve the proposed research. The student may begin the thesis work when the advisory committee has formally approved the proposal and signed the [T1 Approval Form](#).

Human Subjects Form and CITI training

After approval of the T-1 and prior to any data collection, students must complete Research Ethics and Compliance training through the CITI Program as noted on their T1 approval form. If the study will involve human subjects (e.g., information will be collected through interviews or a survey), a proposal and selected appendices must be submitted to the WSU Institutional Review Board (IRB) for review.

Approval of the study or certification of exemption by the Office of Research Assurances must be obtained and submitted to the committee chair and the College of Education Office of Graduate Education before any data is collected from human subjects. Failure to gain approval or exemption prior to data collection shall result in rejection of the final thesis and prevent the student from scheduling the final examination.

Human Subject research forms and templates are available at the website of the Office of Research Assurances: <http://www.irb.wsu.edu/>. The application must be signed by the chair of the committee who will act as Principal Investigator, with the student acting as co-investigator. The application must also be signed by the department chair before it is submitted. Review of the application generally takes about two weeks to complete (and sometimes longer), at which time the student is informed by email as to whether the research is approved.

Final Approval of the Thesis

Each member of the student's advisory committee will examine the thesis manuscript and indicate preliminary approval or disapproval, along with comments and suggestions for improvement. Revisions may be (and often are) required before the committee is satisfied that the student is ready for the final oral defense (T2). When all members of the committee have given their preliminary approval, the student submits final copies of the thesis according to the guidelines of the Graduate School and schedules their final exam (thesis defense).

All faculty members are invited to read the thesis before the final examination and attend the examination. Only members of the student's advisory committee are eligible to vote.

Scheduling the Thesis Final Examination (T2 Defense)

The student must register for SPMGT 700 (minimum of two credits or as many as necessary to meet the number of credits listed on the Program of Study) in the semester in which they take the final examination. The student must also [apply to graduate in myWSU](#). The final examination is conducted by the student's advisory committee.

To schedule the examination, the student completes the official university [Scheduling Final Examination form](#). This form is submitted to the College of Education Office of Graduate Education with a copy of the thesis. The office will then circulate the materials to the department chair for signature and the Graduate School for scheduling the exam and proofing the thesis for formatting issues. The completed form and thesis must be submitted at least 10 working days in advance of the examination date. At the same time, a PDF copy of the thesis draft must be emailed to the WSU Graduate School at gradschool@wsu.edu. Although the Graduate School checks the thesis, this check does not constitute final acceptance as it only scans the document for formatting issues. The content is reviewed and approved by the committee.

The Graduate School schedules the final examination and publicly announces the examination in an appropriate campus-wide publication. The final examination shall be scheduled during regular working hours and only during academic sessions.

Exceptions will not be made for late paperwork except in dire circumstances. It is the student's responsibility to make sure that all paperwork is completed in a timely manner.

Thesis Final Examination (T2 Defense)

The final oral examination is an official university examination that is open to the public. From a content standpoint, it is primarily a seminar presentation aimed at defending the thesis, but may also cover the general fields of knowledge pertinent to the degree. The examination may not exceed two and a half hours. The chair is responsible for conducting the final examination/defense. While the examination is open to the public, only faculty members may ask questions and vote, assuming they have participated in the assessment of the student's examination work.

The candidate shall "pass" if the number of affirmative votes by committee members is equal to or greater than two-thirds (i.e., at least two affirmative votes on a three-person committee, at least three affirmative votes on a four-person committee, at least four affirmative votes on a five-person committee, etc.). In the event of a failed examination, a second and final attempt may be scheduled after a lapse of at least three months. When scheduling for a second exam, the scheduling form must be submitted at least 15 working days in advance of the exam day. Only committee members may vote. The entire committee must be present and vote.

Thesis Submission and Binding

After passing the final oral examination, the student has five (5) working days to submit the final corrected digital copy of the thesis to [WSU Library](#). For information about the format of the thesis, please refer to the digital [Dissertation/Thesis Submission Guidelines](#) found on the Graduate School website.

Additionally, the student must submit to the Graduate School one copy of the original signature page (in black ink), title page and abstract page. These pages must be printed on 100% cotton paper. The paper is provided by the Office of Graduate Education. The student must also submit a [Hold Harmless Agreement/Copyright Acknowledgement](#) (on regular copy paper).

All students are required to submit one electronic (PDF) copy of the thesis to the department and a second copy (does not have to be on 100% cotton paper) to the committee chair (binding is optional and decided upon by the chair/advisor). Any additional copies submitted to the other committee members are up to the student's advisor.

Thesis Graduation Checklist:

This section includes information about the application for the master's degree, a summary of deadlines and procedures, and information for committee members and students planning final examinations.

- The semester prior to scheduling the final examination, review the [Graduate School Deadlines and Procedures Summary](#). Reviewing the Summary at that time allows the student time to complete any deficiencies.
- Retrieve a copy of the [Digital Dissertation and Thesis Guidelines](#) and [Thesis Template](#). These documents includes important information about the format of the thesis title page, signature page and abstract; copyright releases; and submission of digital dissertations or thesis.
- Verify the coursework on WSU transcripts matches the Program of Study. The Program of Study must be approved by the Graduate School before the Apply button for Graduation will be active in myWSU.
- [Apply to Graduate](#), ideally in the semester before the final oral examination is planned so that students can be notified of graduate requirements (to-do lists) before enrolling for their last semester. This link in the myWSU student center is only active after the Program of Study is approved. The fee associated with graduation must be paid prior to the final examination. If the student does not graduate in the semester for

which they applied, they must reapply for the degree. The paid fee carries over to the next semester for up to one calendar year.

Register for SPMGT 700 (Master's Thesis Examination) (minimum of two credits or as many as necessary to meet the number of credits listed on the Program of Study) at the beginning of the semester in which the final examination is to be taken.

Once the advisor approves the thesis, set an appointment with Kelly McGovern in the Graduate Studies Office for a formatting check of the document. Then arrange the T-2 presentation date and time with committee members and reserve a room.

Complete the [Examination Scheduling Form](#) and submit it at least 15 working/business days before the defense to the Office of Graduate Education for routing through the department chair. The office must submit the form to the WSU Graduate School processing queue in myWSU no later than 10 business/working days prior to the defense. Ballots will be sent directly to the committee for voting.

At the same time the Examination Scheduling Form is due, send the thesis (in PDF format) to the Graduate School via email gradschool@wsu.edu for the official format checking prior to the ballots being released to the committee. Expect an email detailing any necessary corrections to formatting.

If the thesis research involved human subjects, submit the IRB approval or exemption email confirmation to the Graduate School.

Defend the thesis examination. After passing, obtain signatures of the committee on the 100% cotton bond thesis signature page and the Hold Harmless (regular copy paper) page.

Within five (5) working/business days after the defense, submit to the Graduate School the Hold Harmless page and the following on 100% cotton bond: title page, signature page (with original signatures in black ink), and abstract. Upload the corrected/final thesis to the [Thesis/Dissertation website](#) in the Library.

Awarding of the Degree

After completing the degree requirements for the master's and the student's account is cleared, the student will receive the diploma usually in six-eight weeks after the term is completed.

Graduate Student Exit Survey

After completing the final examination, students are strongly encouraged to complete the Graduate Student Exit Survey online. A link to the survey will be sent by the Office of Assessment.

Sport Management - Master of Arts Non-Thesis Program Coursework

Program of Study Total Credits: (Minimum requirements: 34 credits)

Required Graded Coursework: (Minimum 30 graded credits)

Research Core (Minimum: 3 credits)

ED_PSYCH 505	Research Methods (3)	<i>All (online in spring)</i>
ED_PSYCH 507	Foundations of Qualitative Research (3)	<i>Spring</i>
ED_PSYCH 508	Educational Statistics (3)	<i>Fall, Summer</i>

Theoretical & Social Foundation of Education Core (Minimum: 3 credits)

ED_PSYCH 502	Theoretical Foundations of Learning and Instruction (3)	<i>Fall, Summer[^]</i>
ED_AD 501	Philosophy of Education (3)	<i>Fall</i>
ED_AD 503	Values & Ethics for Educational Leaders (3)	<i>Spring</i>
ED_AD 507	Social Foundations of Education (3)	<i>Fall</i>
ED_AD 561	Introduction to College Student Development	<i>Summer[^]</i>

[^] *Summer offerings (in all programs) are contingent on sufficient student enrollment and may change over semesters*

Sport Management Core (Required: 12 credits)

SPMGT 564	Marketing Sports Events and Programs (3)	<i>Spring</i>
SPMGT 568	Administrative Concepts in Sport Organizations (3)	<i>Spring</i>
SPMGT 577	Law & Risk Management in the Sport Industry (3)	<i>Fall</i>
SPMGT 579	Sport Media and Communication (3)	<i>Fall</i>

Sport Management Electives (Minimum: 12 credits)*

SPMGT 521	Special Topics (Variable 1-6)	<i>Fall, Spring</i>
SPMGT 540	Current Issues in Sport Management (3)	<i>Spring</i>
SPMGT 565	Ethical Perspectives of Sport and Physical Activity (3)	<i>Fall</i>
SPMGT 567	Social and Cult. Issues of Physical Activity and Sport (3)	<i>Spring</i>
SPMGT 569	Sport in Higher Education (3)	<i>Spring</i>

* *With approval from your advisor, other courses may be counted as elective coursework.*

Required Additional non-Graded Coursework

Non-Thesis Credits (Minimum requirements: 4 credits)

SPMGT 702	Master's Special Problems, Directed Study, and/or Examination (V)	<i>Fall, Spring</i>
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Enroll in at least 1 credit per semester. Enroll in at least 2 credits when taking the final examinations.

SPMGT 600 Independent Study

Independent study provides the student the opportunity to investigate topics of personal interest for exploratory purposes (e.g., investigate possibilities for a thesis topic), or complete supporting coursework that is not offered during a semester that accommodates a student's schedule. In either case, the student is required to develop an agreement with the independent study sponsor (mentor) about the activities and goals for the semester. If the student wishes to undertake an independent study for the explicit purpose of developing a thesis, this [contract](#) should specify in detail what activities and outcomes can be expected for that semester. **SPMGT 600 credits cannot be counted toward the 30 credit minimum.**

Course Rotation

Incoming students should complete core Sport Management courses (SPMGT 564, 568, 577 and 579) and the Research Methods course (ED_PSYCH 505) during their first year in the program.

Non-Thesis Master's Comprehensive Exam (SPMGT 702)

The comprehensive exam tests whether students have a sufficient (Master's-level) grasp of sport management fundamentals. To this end, students are presented with a narrative case study describing a problem or issue to be solved and a description of their "role" relative to the case. They are expected to develop a well-reasoned analysis of the problem or issue and use this analysis to inform specific recommendations or conclusions. The student's response should integrate and apply knowledge from the four core areas of sport management (marketing, management, law, and communication) as well as knowledge from the student's elective courses as necessary and applicable.

The written examination is held on two separate days for three hours each day. Students will be provided with a document describing general expectations and guidelines early in their final semester. The case and exam prompts will not be provided to students in advance of the examination.

Each student's response is evaluated by a three-person committee. The student's advisor acts as the committee chair for that student, with the other two members being randomly-assigned graduate program faculty. Each committee member votes ("pass" or "fail") based on an overall assessment of the student's responses. The candidate shall "pass" the comprehensive exam if the number of affirmative votes is equal to or greater than two-thirds (i.e., at least two affirmative votes on a three-person committee).

If two or more committee members vote to fail the student based on the student's written response, the committee may—at its sole discretion—allow the student an opportunity to defend their exam responses. In most cases, a defense is only permitted if there is a reasonable expectation that any deficiencies in the student's written responses can be corrected or clarified in an oral examination. All committee members attend the defense. As a general rule, an oral defense should not last more than 60 minutes.

In the event of a failed examination, a second and final attempt may be scheduled after a lapse of at least three months. When scheduling for a second exam, the scheduling form must be submitted at least 15 working days in advance of the exam day.

Scheduling the Non-Thesis Final Examination

This examination is offered twice a year, during the fall and spring semesters only. See the department's [Examination Scheduling chart](#) for specific dates.

Students must register for at least two (2) credits (or as many as needed to meet the number of credits listed on the Program of Study) of SPMGT 702 in the semester in which they take the final examination and have [applied to graduate in myWSU](#).

Students shall complete the form and seek their committee's signature on the official university [Examination Scheduling form](#). This form is submitted to the College of Education Office of Graduate Education which then circulates it to the department chair for signature and the Graduate School for scheduling the exam. The completed form must be submitted at least 10 working days in advance of the examination date.

The Graduate School schedules the final examination and publicly announces the examination in an appropriate campus-wide publication. The final examination shall be scheduled during regular working hours and only during academic sessions.

Exceptions will not be made for late paperwork except in dire circumstances. It is the student's responsibility to make sure that all paperwork is completed in a timely manner.

Non-Thesis Graduation Checklist:

This section includes information about the application for the master's degree, a summary of deadlines and procedures, and information for committee members and students planning final examinations .

The semester prior to scheduling the final examination, review the [Graduate School Deadlines and Procedures Summary](#). Reviewing the Summary at that time allows the student time to complete any deficiencies.

Verify the coursework on WSU transcript matches the Program of Study. The Program of Study must be approved by the Graduate School before the Apply button for Graduation will be active in myWSU.

[Apply to Graduate](#), ideally in the semester before the final examination is planned so that students can be notified of graduate requirements (to-do lists) before enrolling for their last semester. This link in the myWSU student center is only active after the Program of Study is approved. The fee associated with graduation must be paid prior to the final examination. If the student does not graduate in the semester for which they applied, they must reapply for the degree. The paid fee carries over to the next semester for up to one calendar year.

Register for SPMGT 702 (Master's Comprehensive Examination) (minimum of two credits or as many as necessary to meet the number of credits listed on the Program of Study) at the beginning of the semester in which the final examination is to be taken.

Complete the [Examination Scheduling Form](#). Be sure to include the student's and committee's signatures. Submit the form no later than 15 working/business days before the exam to the Office of Graduate Education for routing through the department chair. The office must submit the form to the WSU Graduate School processing queue in myWSU no later than 10 business/working days prior to the examination. Ballots will be sent directly to the committee for voting.

Awarding of the Degree

After completing the degree requirements for the master's and the student's account is cleared, the student will receive the diploma usually in six-eight weeks after the term is completed.

Graduate Student Exit Survey

After completing the final examination, students are strongly encouraged to complete the Graduate Student Exit Survey online. A link to the survey will be sent by the Office of Assessment.

Sport Management Program Graduate Faculty

Tammy Crawford (tammocr@wsu.edu). Specialization: sport in higher education, student-athlete development, sport sociology.

Scott Jedlicka (scott.jedlicka@wsu.edu). Specialization: sport governance , sport ethics, sport sociology.

Tae Ho Kim (taeho.kim@wsu.edu). Specialization: sport marketing, consumer and employee behavior.

Christopher Lebens (chris.lebens@wsu.edu). Specialization: sport law, risk management, event management.

Simon Ličen (simon.licen@wsu.edu). Specialization: communication and sport, sport and society, international/global sport.

Yong-Chae Rhee (yong-chaee.rhee@wsu.edu). Specialization: sport marketing, consumer behavior, quantitative methods in research.

John Wong (john_wong@wsu.edu). Specialization: organizational theory and politics in sport, policy and decision making, history of the business of sport, event and facility management, professional ice hockey.

Financial Support

Teaching and Research Assistantship Appointments

The department offers several teaching assistant (TA) positions available to graduate students each year. TA appointments are half-time positions (20 hours/week) that come with a tuition waiver, monthly stipend, and health benefits. These appointments are renewable and the department attempts to support graduate students for more than one year. The department discourages additional employment while holding a TA appointment.

Teaching assistantships require full-time enrollment (i.e., minimum of 10 semester hours during the spring and fall terms). Typically, a TA will serve as a grader for SPMGT 101 in the first year of the assistantship, and may teach up to two lower-division undergraduate courses each semester during the second year of the assistantship. Students with previous teaching experience and/or demonstrated capability in the classroom may be eligible to teach during their first year.

Research assistantships (RA) may be available through funded projects. RA appointments include a tuition waiver, monthly stipend, and health benefits. RA appointments require full-time enrollment and the RAs typically work under the direction of a faculty member.

Students funded through teaching or research assistantships are generally expected to be physically present in Pullman throughout the pay periods they are funded for (typically August 16-May 14). Exceptions and travel plans should be discussed with their supervisors.

Other assistantship opportunities are available in other units on campus. Whenever possible, the department assists in identifying possibilities for funding outside of the college.

Students who seek assistantships should contact academic coordinator Nick Sewell (nsewell@wsu.edu) or individual faculty members with whom they would want to collaborate.

College of Education Scholarships

Scholarships are available through the College of Education. Applications are available through University Scholarship Services in November and are due January 31st of the following year for the upcoming academic term. Awards range in dollar amounts with the average being about \$2000. For more information, contact the College of Education Scholarship Coordinator (509-335-7843) or visit the website: <https://education.wsu.edu/students/scholarships/>.

Other Financial Aid

For additional financial aid information, contact the WSU Office of Student Financial Aid and Scholarship Services (509-335-9711) or visit the website: <http://www.finaid.wsu.edu>.

Business Policies

Checkout/Exit:

Before departure from WSU-COE, students must leave a forwarding address with the COE Office of Graduate Studies, return all keys and equipment to the main office, and consult with the advisor about the student's research and office space.

College of Education Computer Lab:

The College of Education computer lab located in Cleveland Hall, room 63, is open to all graduate students when it is not being used for instruction. Contact the Information Systems staff to secure access to the lab during non-working hours. There is also a computer lab in the Graduate Lounge (Cleveland Hall 70E) that can be used during weekdays.

Grievances:

If grievances arise, the student should discuss the problem with their advisor/committee chair and the program coordinator. If additional consultation is needed, please consult the department chair or, as a final resort, the WSU Ombudsman. The WSU Ombudsman Office is in Wilson Hall, Room 2, phone (509) 335-1195.

Keys:

To obtain keys for assistantships, teaching, etc., students should check first with their department staff, then see Marie Tucker in Cleveland Hall 168. There is no initial charge for the keys; however, in the event that they are lost or the student leaves the University without returning them, the student will be billed a \$3.00 replacement fee per key. If the keys are not returned, transcripts may be held by the Registrar's Office. Security is the responsibility of everyone, so please assume responsibility for locking your office and classroom doors after regular hours.

Mail:

Mail sent and received at the University should be official correspondence only. Personal mail should be sent to and from the student's private residence. Business correspondence can be left in the department office for mailing. Letters and packages should not be stamped, and must have the correct departmental return address.

Photocopying:

The copy machine in the main office is to be used only for copying materials that are clearly related to a faculty research project or to copy course materials for the course in which the student is a TA. Multiple copies are discouraged. Scan large documents and provide those to students electronically. Graduate students may not use the departmental/COE copy machines to copy any personal material such as classroom notes, term papers, dissertations, books, theses, etc. When in doubt, consult the chair. Copy machines available for personal use on campus are located at Cougar Copies in the CUB.

Staff Assistance:

Graduate students may request secretarial assistance only in limited situations. Administrative Assistants will not type personal correspondence or similar materials for students. Students may request assistance with mailing or sending couriers packages if they are clearly related to faculty-led research work. All requests for staff assistance should be coordinated with the student's chair.

Travel:

For liability and reimbursement purposes, all students must complete a Travel Authorization form for any work-related trip they take outside of Pullman (or any other station for off-campus students). This and other forms can be obtained from staff in Cleveland Hall 351. The form must be submitted, signed by the department chair, and initialed by the student's advisor/committee chair at least 21 days before a trip. In some circumstances, work-related travel advances may be obtained by submitting a request at least four weeks before the trip. Reimbursement for travel expenses is made by completing and submitting a Travel Expense Voucher within one week upon return. Only approved travel will be reimbursed.

Students are strongly urged to attend professional meetings; at times, the department may have funds to pay some travel expenses of students. Advisors may also use grant or project monies to pay partial travel expenses for graduate students attending meetings. The Graduate School disburses some grant-in-aid travel funds, which can be used for travel to professional meetings. Application forms for student travel grants may be obtained from the Graduate School. It is advisable to apply for a travel grant if you are presenting a quality paper at a professional meeting. In addition, space may be available in university vehicles or some faculty members may share travel expenses.

General Information

Department Office

Washington State University-**Pullman**
Department of Educational Leadership, Sport Studies and Educational/Counseling Psychology
351 Cleveland Hall
Pullman, WA 99164-2136
Phone: (509) 335-9117
Fax: (509) 335-6961
education@wsu.edu

Office of Graduate Education

College of Education
Cleveland Hall 70
Pullman, WA 99164
Fax: (509) 335-9172
Email: gradstudies@wsu.edu

Kelly McGovern
Director
Cleveland Hall 70C
Email: mcgoverk@wsu.edu
Phone: 509-335-9195

Nick Sewell
Academic Coordinator
Cleveland Hall 70B
Email: nsewell@wsu.edu
Phone: 509-335-7016

Email

Log on to office365.wsu.edu. Log in with your WSU NID and password.

Central Services, Facilities, and Resources

Student Services, including Health and Counseling Services <http://osae.wsu.edu/>

Library: <http://www.wsulibs.wsu.edu/>

Pullman Parking: <http://transportation.wsu.edu/>

Map

Pullman campus: <https://transportation.wsu.edu/parking-maps/> or <http://map.wsu.edu/>

I-9 Forms

WSU employs only U.S. citizens and aliens who are authorized to work in the U.S. in compliance with the Immigration Reform and Control Act of 1986. A list of acceptable documentation may be found here <http://hrs.wsu.edu/wp-content/uploads/2016/05/I9-Acceptable-Documents-9-27-17.pdf>

W-4 Forms

U.S. Citizens: <http://www.wsu.edu/payroll/taxes/completeW4.htm>

Non U.S. Citizens: <http://www.wsu.edu/payroll/nonUS/newInstIRSFormW4.htm>

Tax Information

U.S. Citizens: <http://payroll.wsu.edu/ppt/StudentTaxPresentation12.ppt>

Non U.S. Citizens: <https://payroll.wsu.edu/non-u-s-citizens/>

Automatic payroll deposit for Students on Half-Time GA

<https://payroll.wsu.edu/graduate-student-payroll-deduction/>

Social Security Numbers

Significance and correction of an SSN and application pointers:

<http://www.wsu.edu/payroll/stntpay/sscardappoint.htm>

Appendix A: Annual Review Form

**College of Education
Department of ELSSECP
Sport Management Graduate Student Annual Review**

- The purpose of this form is to provide a tool for a student's self-evaluation as well as evaluation of the student by his/her mentors, namely the student's academic advisor.
- During the fall semester, the advisor will conduct a performance evaluation of each graduate advisee other than incoming first-year students. In the process, the advisor may consult with faculty or staff as appropriate. The review should be discussed with the student. A copy of the review (signed by both student and advisor) must be sent to the Graduate Studies Office.
- The annual evaluation of students considered less than satisfactory or deficient must be sent to the Dean of the Graduate School to be placed in the student's official file.
- If the student has been on an assistantship appointment in the academic year for this review, please be sure to have the student certify that the terms of the assistantship have been met. Language is included at the end of this form.

A. To be completed by the student:

1. Student Name: _____
2. Annual Review Year: _____
3. Date of Current Committee Review: _____
 - a. Date of the Previous Graduate Committee Meeting: _____
4. Degree sought: (Circle one)

M.A. Thesis	M.A. non-Thesis
-------------	-----------------
5. Degree Status: (Circle one)

Active	Non-Active	Deferred
--------	------------	----------
6. Year/term Studies Begin: _____
7. Has Program of Study been approved by committee and filed? Yes No
 - a. If no, anticipated date to file is: _____
8. List Graduate Advisory Committee
Advisor/Chair: _____
Co-Chair: _____
Member 1: _____
Member 2: _____

9. For thesis track students:
- Anticipated Proposal Defense Date: _____
 - Anticipated Thesis Defense Date: _____
 - Research progress since last review:

10. Academic progress since last review (include):
- Cumulative GPA in the graduate program

11. Professional activities (include):
- Awards or scholarships since last review
 - Meetings attended
 - Abstracts/papers published
 - Presentations given
 - Academic courses taught (course and semester)
 - Skill development/Training(s)/Certificate(s) completed

B. To be completed by Academic Advisor:

Category	Rating					
	Excellent	Good	Average	Fair	Poor*	NA
Academic Performance						
Research Performance						
Work Habits						
Technical Skills						
Rate of Progress						
Communication Skills						
Teaching Performance						
Overall Rating						
<i>* If poor or unsatisfactory, the committee chair will meet with the thesis or dissertation committee to develop formal written recommendations.</i>						

1. Specific conditions or expectations that must be fulfilled prior to next review:

2. Enrollment should be continued _____ or discontinued _____

C. This assessment should be shared with your student, and then signed and dated by both of you prior to submission to the COE Office of Graduate Education.

Signatures:

Academic Advisor: _____ Date: _____

Student: this evaluation has been discussed with me.

Student's signature: _____ Date: _____

Comments on review by student (optional):

D. Certification of Assistantship Duties (if applicable):

If the student served in an assistantship position during the past year, please have the student review and sign below, along with the student's supervisor.

Student: The graduate assistantship position that you have held during this past year and the related tuition waivers were contingent upon factors as outlined in your offer letter. By signing below you certify you have met the following contingent factors for the preceding semester(s) during which you held an assistantship (circle all that apply: fall / spring / summer / year: _____):

- I remained enrolled full time (at least 10 credits as defined in Graduate School policy manual, chapter 9) during the period of the appointment.
- I maintained a 3.0 cumulative GPA during the period of the appointment.
- I met the service requirement of an average of 20 hours per week for 0.5 FTE as scheduled by my department/supervisor (or based on hours required for partial FTE appointment).

Student Sign/Date

Supervisor Sign/Date