



## Department of Educational Leadership and Sport Management

### Sport Management - Supplemental Application Form

For the Department of Educational Leadership and Sport Management, this form requests information in addition to that required by the Graduate School. The faculty uses this information in the admission and advising process. The PRIORITY deadline for submitting a complete application for the master programs are January 10th for fall admission and July 1st for spring admission. Although late applications may be considered, the department cannot guarantee an admission decision will be made prior to the start of the semester for which you apply.

**Submit Items 1-7 with your WSU Graduate School application (College.Net) or send directly to the WSU Graduate School ([gradschool@wsu.edu](mailto:gradschool@wsu.edu)).**

1. **Graduate School Application**, available online at <https://gradschool.wsu.edu/FutureStudents/Apply.html>
  - \$75 application fee paid with credit card when submitting on-line application
2. **Current resume or vita**, documenting your educational attainments, professional experiences (including part-time and student work), and highlighting any sport-related and sport-management-related work and/or research experience.
3. **Letter of Intent**: (suggested length: approx. 500 words) that includes the following elements:
  - a) A summary of how your academic (and, if relevant, professional) experiences have prepared you for graduate school. This summary should clearly indicate how your qualifications and abilities will allow you to successfully complete a Master's degree. Please avoid generalities and platitudes; we applaud the fact that most applicants are passionate about sports and are hard-working, responsible individuals, but this information is not usually helpful in making admissions decisions.
  - b) A discussion of your current or anticipated career trajectory, or of potential career paths you are exploring. This portion of the statement should explain why you are interested in a particular career or industry sector, and indicate how a Master's degree will further these interests.
4. **OPTIONAL: A copy of official Graduate Record Exam (GRE) scores**
5. **Three letters of reference**, two of which should be written by former university professors and address your academic qualifications. (Applicants who graduated with a bachelor's degree more than 5 years ago can provide three professional reference letters.) The references should address the student's ability to make sense of new or incomplete information; synthesize different types/sources of information; clearly communicate ideas in writing; simultaneously manage multiple projects and deadlines; work and think independently; work in a small group; and speak/present in front of a group. Once you have submitted your online application, your references will be contacted by the College.net service via email with directions for submitting their letters of recommendation.
6. **OFFICIAL transcripts from any colleges/universities**:
  - Where any degrees have been granted or are expected.
  - That show the last 60-graded semester (90 quarter) credits of course work.
  - That show graded graduate-level work (including doctoral) taken after the bachelor's degree.
  - Unofficial copies may be uploaded with your Graduate School application. If admitted, you will be required to submit official copies.
  - **WSU Transcripts are NOT required for coursework taken at WSU.**
  - **Official Transcripts** are those sent directly by the college/university the student attended to the WSU Graduate School in Pullman. Transcripts that are not sent directly from the Registrar of the school attended to the WSU Graduate School are NOT considered official. Transcripts issued directly to students in sealed envelopes are NOT considered official.

## Official Transcript Submission

<b>Mail a physical copy addressed to:</b> Graduate School Washington State University PO Box 641030 Stadium Way, 324 French Administration Pullman, WA 99164-1030	<b>OR</b>	<b>Submit transcripts electronically* to:</b>  <a href="mailto:Grad.Sch.Transcript@wsu.edu">Grad.Sch.Transcript@wsu.edu</a>  *Please check with the Office of the Registrar at your college or university whether this option is available.
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- 7. International Students** must meet the university's English proficiency and funding requirements. Please view the current requirements on the Graduate School's International Student Requirements page <https://gradschool.wsu.edu/international-requirements/>.
- 8. Complete Supplemental Application Form (below) and email it to [gradstudies@wsu.edu](mailto:gradstudies@wsu.edu) with any additional attachments (items 9 -10).**

Washington State University-**Pullman**. College of Education, Office of Graduate Studies  
Cleveland Hall 70, PO Box 64-2114, Pullman, WA 99164-2114  
Phone: 509.335.7016/509.335.9195  
Email: [gradstudies@wsu.edu](mailto:gradstudies@wsu.edu)

- 9. OPTIONAL: Additional information that may support your application:** Examples include proof of notable academic, professional, or other accomplishments.
- 10. IF NECESSARY: GPA Context Statement.** The Graduate School at Washington State University requires applicants to have achieved a minimum undergraduate cumulative Grade Point Average (GPA) of 3.00 (B Average). If your GPA is below a 3.00, please include a brief statement explaining the circumstances and indicating why you believe you will be able to maintain a graduate-level GPA above a 3.00 if you are granted and exception to this requirement.



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Please complete and return this form to the Office of Graduate Studies at gradstudies@wsu.edu.

Yes! I have applied to Washington State University WSU ID#

GENERAL INFORMATION

Name (in full): (Last), (First), (Middle)

Mailing Address: (Street)

(City) (State) (Zip/Postal Code) (Country)

Telephone : (Cell or Primary Phone) (Alternative Contact Phone)

E-mail (required):

PROGRAM AND EDUCATIONAL INFORMATION

Please check the appropriate box to indicate the degree program you are applying to:

Table with 3 columns: Program, Degree, Pullman. Rows include Sport Management, M.A. Thesis, and M.A. Non-Thesis.

Semester you plan to begin the program:

Fall/August Spring/January Year:

Highest degree currently held:

Final undergraduate cumulative Grade Point Average (GPA):

Have you already secured or been offered a graduate assistantship to fund your studies? Yes No

Are you going to pursue this degree as a full-time or part-time student? Full-time Part-time

Are you interested in receiving information about graduate assistantship opportunities? Yes No

Where did you hear about this program?

Signature

Date

Please note: All application and supplemental materials should be received by the priority deadline in order for candidates' application to be considered by the faculty admissions committee.