



## Application for Course Waiver in College of Education (COE)

Student's Name: \_\_\_\_\_ WSU ID: \_\_\_\_\_

Course Prefix and Number of WSU Course Requested to be Waived: \_\_\_\_\_

Course Prefix and Number of Course Considered Equivalent: \_\_\_\_\_

Course Title of Course Considered to be Equivalent: \_\_\_\_\_

Institution Where Course was Taken: \_\_\_\_\_

Instructor's Name: \_\_\_\_\_

Date Taken: \_\_\_\_\_ Course Grade: \_\_\_\_\_

1. Attach a copy of the course syllabus, including texts, required readings, course requirements, course activities, examinations, and other pertinent data.
2. Attach a description of the course, including basic objectives, methods used to achieve those objectives, and any other data which is not immediately apparent from the syllabus.
3. Outline the points of correspondence between the course requested to be substituted and the WSU course requested to be waived. Keep in mind that we are assessing equivalence and not total duplication of course content.
4. An electronic copy of the *Course Waiver Form* and related documents should be emailed to the faculty member overseeing the course, the student's advisor, and the COE Office of Graduate Studies ([gradstudies@wsu.edu](mailto:gradstudies@wsu.edu)).
5. Approved course waivers do not transfer credit and are not counted in a degree total credit requirements toward graduation.

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**For COE Office of Graduate Studies use only**

Date approved by COE \_\_\_\_\_

Approved by COE Instructor \_\_\_\_\_

Signature of COE Officer

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