

Department of Educational Leadership and Sport Management

Educational Leadership PhD Degree

Supplemental Application Form

For the Department of Educational Leadership and Sport Management, this form requests information in addition to that required by the Graduate School. The faculty uses this information in the admission and advising process. The PRIORITY deadline for submitting a complete application for the PhD doctoral program is December 1st for fall admission. Although late applications may be considered, the department cannot guarantee an admission decision will be made prior to the start of the semester for which you apply.

Submit Items 1-8 with your WSU Graduate School application (College.Net) or send directly to the WSU Graduate School (gradschool@wsu.edu).

1. **Graduate School Application**, available online at <https://gradschool.wsu.edu/FutureStudents/Apply.html>
 - \$75 application fee paid with credit card when submitting on-line application
2. **Current resume or vita**, documenting your educational attainments and highlighting any education related work and/or research experience.
3. **Letter of Intent**: A written statement of your scholarly and professional objectives and how you believe your enrollment in the WSU doctoral program will advance these objectives. The statement should be confined to no more than two pages, single-spaced. Your written statement must include:
 - a) A summary of your beliefs and/or values about leadership,
 - b) A description of leadership or other life experience that relates to graduate study,
 - c) Your scholarly and/or research interests as an educational leader, and
 - d) The unique contributions you would bring to the graduate degree program and community of scholar- practitioners.
4. **Academic writing sample** (i.e., literature review, academic research paper or published article)
5. **A copy of official Graduate Record Exam (GRE) scores.**
6. **Three letters of reference.** The letters of recommendation should address your (1) scholarship, (2) facility with written, oral, and interpersonal communication, and (3) leadership and/or interpersonal skills. (Please do not send placement files.) Two of these letters should be from persons from whom you have taken previous coursework, and one letter should come from an education leader for whom you have worked. If you are unable to contact previous professors, letters should be from individuals qualified to address your ability to be successful academically and professionally. All of the letters should address your qualifications as a potential doctoral student.
7. **OFFICIAL transcripts from any colleges/universities:**
 - Where any degrees have been granted or are expected.
 - That show the last 60-graded semester (90 quarter) credits of course work
 - That show graded graduate level work (including doctoral) taken after the bachelor's degree.
 - Unofficial copies may be uploaded with your Graduate School application, if you are admitted you will be required to submit official copies.
 - Official Transcripts are those sent directly by the college/university the student attended to the WSU Graduate School in Pullman. Transcripts that are not sent directly from the Registrar of the school attended to the WSU Graduate School are NOT considered official. Transcripts issued directly to students in sealed envelope are NOT considered official.
 - **WSU Transcripts are NOT required for coursework taken at WSU.**

8. **International Students** must meet the university's English proficiency and funding requirements. Please view the current requirements on the Graduate School's – International Student Requirements page <https://gradschool.wsu.edu/international-requirements/>.
9. **Submit the following (item 10 and if applicable item 11) as email attachments to gradstudies@wsu.edu**

Washington State University-**Pullman**. College of Education, Office of Graduate Studies
Cleveland Hall 70, PO Box 64-2114, Pullman, WA 99164-2114
Phone: 509.335.7016/509.335.9195
Email: gradstudies@wsu.edu

10. **Completed Supplemental Application Form (below)**
11. **Copies of currently held education certificates**



Department of Educational Leadership and Sport Management
Educational Leadership PhD Degree
Supplemental Application Form

Please complete and return this form to the Office of Graduate Studies at gradstudies@wsu.edu.

Yes! I have applied to Washington State University WSU ID#

GENERAL INFORMATION

Name (in full): (Last), (First), (Middle)

Mailing Address: (Street) (City) (State) (Zip) (Country)

Telephone: (Cell/Home) (Work)

E-mail (required):

PROGRAM AND EDUCATIONAL INFORMATION

Semester you plan to begin the program:

Fall/August Year:

Professional Experience: List school experience; begin with the most current experience.

Table with 4 columns: Dates of Employment, District and Location, Position Held, Supervisor

Credentials

Educational or professional credential/certificate held: Issued by/ certificate # (attach copies)

Disclosures

Have you ever had a teaching or administrative credential revoked? Yes No
Have you ever been dismissed from a position? Yes No

Within the last seven years, have you been convicted, fired, imprisoned or placed on probation for violation of any law, police regulation or ordinance (excluding traffic violations)? Yes No

If you answered "yes" to any of the above questions, please attach a full explanation, which will not prejudice your admission to this program.

(Signature)

(Date)

Please note: All application and supplemental materials should be received by the priority deadline in order for candidates' application to be considered by the faculty admissions committee. Follow up with the COE Office of Graduate Education (gradstudies@wsu.edu) to make sure they have received all of your application materials or if you have questions.