

Department of Educational Leadership and Sport Management
Educational Leadership Masters (MA or EdM) Degrees
Pullman and TriCities
Supplemental Application Form

For the Department of Educational Leadership and Sport Management, this form requests information in addition to that required by the Graduate School. The faculty uses this information in the admission and advising process. The PRIORITY deadline for submitting a complete application for the master programs are February 1st for fall admission and September 1st for spring admission. Although late applications may be considered, the department cannot guarantee an admission decision will be made prior to the start of the semester for which you apply.

Submit Items 1-7 with your WSU Graduate School application (College.Net) or send directly to the WSU Graduate School (gradschool@wsu.edu).

1. **Graduate School Application**, available online at <https://gradschool.wsu.edu/FutureStudents/Apply.html>
 - \$75 application fee paid with credit card when submitting on-line application
2. **Current resume or vita**, documenting your educational attainments and highlighting any education related work and/or research experience.
3. **Letter of Intent**: A written statement of your scholarly and professional objectives and how you believe your enrollment in the WSU master program will advance these objectives. The statement should be confined to no more than two pages, single-spaced. Your written statement must include:
 - a) A summary of your beliefs and/or values about leadership,
 - b) A description of leadership or other life experience that relates to graduate study,
 - c) Your scholarly and/or research interests as an educational leader, and
 - d) The unique contributions you would bring to the graduate degree program and community of scholar- practitioners.
4. **A copy of official Graduate Record Exam (GRE) scores.**
5. **Three letters of reference.** The letters of recommendation should address your (1) scholarship, (2) facility with written, oral, and interpersonal communication, and (3) leadership and/or interpersonal skills. (Please do not send placement files.) Two of these letters should be from persons from whom you have taken previous coursework, and one letter should come from an education leader for whom you have worked. If you are unable to contact previous professors, letters should be from individuals qualified to address your ability to be successful academically and professionally. All of the letters should address your qualifications as a potential master student.
6. **OFFICIAL transcripts from any colleges/universities:**
 - Where any degrees have been granted or are expected.
 - That show the last 60-graded semester (90 quarter) credits of course work
 - That show graded graduate level work (including doctoral) taken after the bachelor's degree.
 - Unofficial copies may be uploaded with your Graduate School application, if you are admitted you will be required to submit official copies.
 - Official Transcripts are those sent directly by the college/university the student attended to the WSU Graduate School in Pullman. Transcripts that are not sent directly from the Registrar of the school attended to the WSU Graduate School are NOT considered official. Transcripts issued directly to students in sealed envelope are NOT considered official.
 - **WSU Transcripts are NOT required for coursework taken at WSU.**

7. **International Students** must meet the university's English proficiency and funding requirements. Please view the current requirements on the Graduate School's – International Student Requirements page <https://gradschool.wsu.edu/international-requirements/>.
8. **Submit the following (item 10 and if applicable item 11) by email with attachment(s) to your primary campus of enrollment as noted below:**

Washington State University-**Pullman**
Office of Graduate Studies
College of Education
Cleveland Hall 70
PO Box 642114
Pullman, WA 99164
Phone: 509.335.7016
Email: gradstudies@wsu.edu

Washington State University-**Tri-Cities**
College of Education
Niamh O'Leary
2710 Crimson Way
Richland, WA 99354-1671
Phone: 509.372.7394
Email: niamh.oleary@wsu.edu

10. **Completed Supplemental Application Form (below)**
11. **Copies of currently held education certificates**



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Please complete and return this form and return to your primary campus of enrollment (see below).

Yes! I have applied to Washington State University WSU ID#

GENERAL INFORMATION

Name (in full): (Last), (First), (Middle)

Mailing Address: (Street)

(City) (State) (Zip/Postal Code) (Country)

Telephone: (Cell or Primary Phone) (Alternative Contact Phone)

E-mail (required):

PROGRAM AND EDUCATIONAL INFORMATION

Please check the appropriate box to indicate the degree program you are applying to:

Table with 5 columns: Program, Degree, Pullman, Spokane, TriCities. Rows include Educational Leadership with Ed.M. (Non-Thesis) and M.A. (Thesis) options.

Semester you plan to begin the program:

Fall/August Spring/January Year:

Professional Experience: List school experience; begin with the most current experience.

Dates of Employment District and Location Position Held Supervisor

Credentials

Educational or professional credential/certificate held: Issued by/ certificate # (attach copies)

Disclosures

Have you ever had a teaching or administrative credential revoked? Yes No

Have you ever been dismissed from a position? Yes No

Within the last seven years, have you been convicted, fired, imprisoned or placed on probation for violation of any law, police regulation or ordinance (excluding traffic violations)? Yes No

If you answered "yes" to any of the above questions, please attach a full explanation, which will not prejudice your admission to this program.

(Signature)

(Date)

Please note: All application and supplemental materials should be received by the priority deadline in order for candidates' application to be considered by the faculty admissions committee. Follow up with your primary campus of enrollment to make sure they have received all of your application materials or if you have questions.

Washington State University

-Pullman

Office of Graduate Studies

gradstudies@wsu.edu (509)335-

7016/335-9195

-TriCities

Niamh O'Leary

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