



Department of Educational Leadership & Counseling Psychology
PO Box 642136, Pullman, WA 99164-2136

Higher Education Supplemental Information Form
(Priority deadline - January 10 for fall admission)

Name: _____ Social Security #: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____ Email Address: _____

Year of Application: _____ (The priority application deadline for fall admission is January 10)

Degree programs offered: (Check one only)

Ed.M. (Non-thesis) with an emphasis in: _____ MA in Education (Thesis) with an emphasis in:
_____ Higher Education-Administration _____ Higher Education-Administration

Edd in Education with an emphasis in: _____ PhD in Education with an emphasis in:
_____ Higher Education-Administration _____ Higher Education-Administration
_____ Higher Education-Administration – _____ Higher Education-Student Affairs
Community College Leadership

Please Note: Students interested in graduate degree programs at Washington State University must also apply to the WSU Graduate School. Graduate School applications may be obtained online: <http://gradsch.wsu.edu/>

The following Items are required to complete your departmental application file:

1. Graduate School's online application
2. Supplemental Information Form
3. Current resume
4. Application essay
5. GRE scores (all doctoral applicants and any master's applicants with GPA less than 3.0)
6. Official Transcripts showing all college or university coursework.
7. Three letters of reference (Community College Leadership applicants: one letter must be from direct supervisor)
8. Writing sample (doctoral applicants only)
9. Letter of support from the president of the campus where you are currently employed (Community College Leadership applicants only)

Application essay: This essay should address the following: (1) What inspires you about higher education; (2) What are your aspirations in higher education; and (3) How will this degree help you meet these aspirations? The essay should be clear, concise, and no more than three single-spaced pages.

Graduate Record Examination (GRE) Information: GRE scores are required for the Doctoral programs and Master's programs except, if the GPA is above 3.0, then GRE scores are not required for a Masters program. For information on scheduling the GRE call 1-800-473-2255 or visit online at www.gre.org. Official copies must be supplied if GRE scores are being submitted.

Date taken: _____ or date scheduled to take GRE: _____

Scores: Verbal: _____ Quantitative: _____ Analytical: _____

Reference Letters: Please request letters of recommendation from three individuals regarding your qualifications for graduate level work. Two of these should be from persons whom you have taken previous course work. If you are unable to contact previous professors, letters should be from individuals qualified to address your ability to be successful academically and professionally. Please do not send placement files. When you submit your Graduate School application, you will be required to submit the names and email addresses for the people from whom you are requesting letters. Your letter writers will then receive an email prompting them to submit their letters on line. Once the letters are received by the Graduate School, the Office of Graduate Studies will print them for your departmental application file.

Professional Experience: List professional experience in higher education/student affairs. Begin with the most current experience.

Date:	Place:	Position and Duties:	Supervisor:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Writing Sample: Doctoral applicants are required to submit an academic writing sample (e.g., master's paper, thesis, chapter, published article, submitted manuscript, position paper). This sample should be no more than 25 double-spaced pages.

Have you ever been dismissed from a position? Yes___ No___
(If yes, attach a full explanation.)

Within the last seven years have you been convicted, fired, imprisoned or placed on probation for violation of any law, police regulation or ordinance (excluding traffic violations)? Yes___ No___ If yes, attach a full explanation which will not prejudice your admission to this program.

Return this form with your other application materials to:

College of Education
Office of Graduate Studies
PO Box 642114
Washington State University
Pullman, WA 99164-2114

Signature: _____ Date: _____