

BACKGROUND CLEARANCE INSTRUCTIONS FOR NEWLY ADMITTED STUDENTS

To protect the children in our public schools, all newly admitted students must complete a full background check; this includes having Pre-Residency Clearance (PRC) and valid fingerprints.

PRE-RESIDENCY CLEARANCE APPLICATION

All WSU students enrolled in a practicum must have Pre-Residency Clearance. The Office of the Superintendent of Public Instruction (OSPI) has instituted an online application system for submitting the information required for your Pre-Residency Clearance through eCert. Please follow the directions found on our website to complete your Pre-Residency Clearance application:

<https://education.wsu.edu/backgroundclearance/>. **There are 3 steps listed in total on the webpage; you must complete all 3 for us to process your Pre-Residency Clearance application.**

FINGERPRINTING

Fingerprinting services can be purchased on the following website:

https://secure.touchnet.net/C20607_ustores/web/product_detail.jsp?PRODUCTID=437. From here, you will fill out the required fingerprinting information and pay for the service. The fingerprinting fee is \$65.00. ***The link to schedule your appointment can be found on your receipt/confirmation email.*** You must bring a valid, government issued ID with you to your appointment.

The Pre-Residency Clearance (PRC) application and fingerprinting must be completed by January 20, 2023.

If you have any questions, please contact:

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